

**BYLAWS
OF THE
COLORADO FOOD SYSTEMS ADVISORY COUNCIL
Adopted on the 31st of January 2020**

1 ARTICLE I. NAME

- 1.1 NAME.** The Name of the Council is the Colorado Food Systems Advisory Council (hereinafter the "Council").
- 1.2 AUTHORITY.** The Council was re-established on May 31, 2019 by HB 19-1202.
- 1.3 COMPOSITION, TERM, AND RESPONSIBILITIES.** The Council is comprised of 22 Members: 16 Members are appointed by the Governor of the State of Colorado and 6 are appointed by state agency leaders. The manner of appointment, term of office, and filling of vacancies are set forth in C.R.S. 23-31-1102.
- 1.4 Sunset Review.** The Council is scheduled for sunset review and repeal on September 1, 2023.

2 ARTICLE III. MEETINGS

- 2.1 REGULAR MEETINGS.** No less than 4 times per year, the Council shall hold regular meetings at a time agreed upon by a simple majority of Members. All regular meetings are public meetings and their times and locations shall be posted in accordance with all applicable laws.
- 2.2 SPECIAL MEETINGS.** The Chair and/or Vice-Chair may call special meetings of the Council to address immediate concerns. The persons(s) authorized to call a special meeting shall fix the date, time and place of the meeting and shall identify the business to be conducted at the meeting, all subject to notice.
- 2.3 NOTICE.** Notice of any regular or special meeting of the Council shall be given in writing at least ten (10) days in advance of such meeting or as otherwise required by State Open Meetings Laws (CRS 24-6-401, et seq.).
- 2.4 QUORUM.** A simple majority of active Members shall constitute a quorum for the transaction of business at any regular or special meeting.
- 2.5 REMOTE PARTICIPATION.** Any Member of the Council may participate in a regular or special meeting by means of telephone conference line or similar communication equipment by which all persons participating can hear each other at the same time.
- 2.6 COUNCIL DECISIONS.** Unless otherwise noted, all Council decisions shall require a vote of a simple majority of the members present at a meeting at which a quorum is present.

3 ARTICLE 3. OFFICERS

- 3.1 OFFICERS.** The officers of the Council shall be a Chair and a Vice Chair.
- 3.2 ELECTION AND TERM OF OFFICE.** Officers shall be elected at a regular or special meeting of the Council. Officers shall serve a term of two-years. Interim Officers may be elected for shorter terms as approved by the majority of Members.
- 3.3 VACANCIES.** Any vacancy in any office because of death, resignation, removal, disqualification, or otherwise shall be filled as soon as possible at a regular or special meeting.
- 3.4 CHAIR.** The Chair shall preside at all meetings of the Council and shall perform the duties customary to that office.
- 3.5 VICE CHAIR.** In the absence of the Chair or in the event of the Chair's inability to act, the Vice Chair shall perform the duties of the Chair and when so acting shall have all the powers of and be subject to all the restrictions and limitations upon and of the Chair.

4 ARTICLE 4. ANNUAL REPORT

4.1 ANNUAL REPORT: The Council shall prepare a brief report summarizing the year's activity no later than January 31st of 2021 (and every year thereafter) and report this information annually to the House Rural Affairs and Agriculture Committee and to the Senate Agriculture and Natural Resources Committee, or their successor Committees.

5 ARTICLE 5. AMENDMENTS TO BYLAWS


5.1 Amendments. These Bylaws may be altered, amended, or repealed and new Bylaws may be adopted by a 2/3 majority vote of Members present at any meeting of the Council held pursuant to notice at which a quorum is present.

CERTIFICATION

I hereby certify that the foregoing Bylaws constitute the Bylaws of the Colorado Food System Advisory Council adopted as of this 31st of January 2020



Chair



Vice Chair